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 Richmond, VA 23228  
 Phone: (804) 262 - 9990  
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*Premier  
 Staffing, Inc.*

**For Office Use Only**

Interview Date: \_\_\_\_\_ Interviewer: \_\_\_\_\_  
 Start Date: \_\_\_\_\_ Pay Rate: \_\_\_\_\_  
 Company: \_\_\_\_\_ Shift: \_\_\_\_\_  
 Status: \_\_\_\_\_

**Personal Information**

(Name)Last	First	Middle	Social Security No.		
Present Address	Number	Street	City	State	Zip
Email Address		Best Telephone#		Secondary Telephone#	
Position Sought			Desired Wage/Salary		
Employment Desired					
<input type="checkbox"/> Full Time Only <input type="checkbox"/> Part Time Only <input type="checkbox"/> Bilingual <input type="checkbox"/> Days-Mon/Fri <input type="checkbox"/> Evening - Mon-Fri <input type="checkbox"/> Sat <input type="checkbox"/> Saturday					
Desired Number of Hours Per Week <input type="text"/>					
How did you learn about the position?					
On what date would you be available for work?					
Did you work for Premier before and if so, when?					
Are you a U.S. Citizen, or are you otherwise authorized to work in the U.S. without any restrictions? Proof of eligibility will be required if hired.					
<input type="checkbox"/> Yes <input type="checkbox"/> No					
Do you have a Driver's License?					
<input type="checkbox"/> Yes <input type="checkbox"/> No					
What are your means of transportation to work?					
Have you ever been convicted of a crime? If yes, please explain:					
<input type="checkbox"/> Yes <input type="checkbox"/> No					

**Education**

Name /City of School (Most Recent First)	Type of School	Years Completed(Select)	Year	Degree/Certificate
	High School	9 10 11 12		
	College/University	1 2 3 4		
	Trade School			
	Other			

List Other information pertinent to the employment you are seeking. (Training, Certifications, or licenses Held)

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**Employment History (Most Recent First)**

Name of Employer		Position	
Prior Position held within Company (if any)	Name of Last Supervisor	Employment Dates From: To:	Pay/Salary Start: Final:
Address, City, State		Phone Number	
List the Jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company			
Reasons for leaving (be specific)			
May we contact your present employer		If No, Why?	
<input type="checkbox"/> Yes <input type="checkbox"/> No			

**Employment History (Others)**

Name of Employer		Position	
Prior Position held within Company (if any)	Name of Last Supervisor	Employment Dates From: To:	Pay/Salary Start: Final:
Address, City, State		Phone Number	
List the Jobs you held, duties performed, skills used or learned, advancements or promotions while you worked at this company			
Reasons for leaving (be specific)			

**References (Other than Relatives)**

Name		Name	
Company	Position	Company	Position
Address		Address	
Telephone		Telephone	

**ACKNOWLEDGEMENT AND AUTHORIZATION**

I certify that answers given herein are true and complete to the best of my ability.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision. I understand that, in the event of employment, the misrepresentation or omission of facts is cause for dismissal at any time without prior notice. I hereby give Premier Staffing, Inc. permission to contact schools, all previous employers (unless otherwise indicated), references etc. and release Premier Staffing, Inc. from any liability as a result of such contact. This application for employment shall be considered active for a period of time not to exceed 60 days. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not Premier Staffing, Inc. is accepting applications at that time. I hereby understand and acknowledge that my employment relationship with Premier Staffing, Inc. is that of an "at will" employee and as such can be terminated by me or Premier Staffing, Inc. at any time for any reason, with or without cause. I understand that the "at will" nature of my employment may not be changed unless such change is specifically acknowledged in writing by an authorized executive of Premier Staffing, Inc..

I further understand that my employment with Premier Staffing, Inc. shall be probationary for a period of (90) days.

Signature of applicant \_\_\_\_\_ Date \_\_\_\_\_

I have read and understand the Welcome Package Summary

Signature of applicant \_\_\_\_\_ Date \_\_\_\_\_

I have read and understand the safety policies and injury procedures.

Signature of applicant \_\_\_\_\_ Date \_\_\_\_\_

**Submit**